

**To: Councillors Tom Payne, John Andreotti, Stacey Butcher, Gareth Emanuel, Keith Jordan, David Smith: You are summoned to attend this Parish Council meeting to transact the following business:**

**High Wych Annual Parish Council Meeting  
Wednesday 25 May 2022 at approx. 7.30pm in High Wych Memorial Hall**

**following the Annual Meeting of the Parish Electors that commences at 7.15pm**

**All prevailing Coronavirus regulations will be strictly observed**

*Public and press are welcome to attend, although under Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.*



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 19 May 2022

## **AGENDA**

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

**22.028 To elect a Chairman for the ensuing year**

**22.029 Chairman to sign the Declaration of Acceptance of Office**

**22.030 Apologies for absence**

1. Councillors: to receive and agree acceptance of councillor apologies
2. Other apologies

**22.031 Declarations of Interest and requests for dispensations**

**22.032 To consider the appointment of a Vice-Chairman for the ensuing year**

If appointed, the Vice-Chairman to sign the Acceptance of Office

**22.033 Portfolio holders.** To appoint the following, as appropriate, for the ensuing year

1. Treasurer
2. Allotments
3. Playing Fields and open spaces
4. Footpaths/ Public Rights of Way
5. Highways
6. Village Halls
7. Police Locality
8. Other

**22.034 Governance Policies and Procedures**

1. To review the Internal Financial Controls Policy
2. To review the Financial Risk Assessment
3. To receive any other Governance Policies and Procedures presented to the meeting by the Clerk